

Republic of the Philippines
Department of Education
 SCHOOLS DIVISION OF MARINDUQUE

Office of the Schools Division Superintendent

MEMORANDUM

CID-2025-032

TO: Assistant Schools Division Superintendent
 Chief Education Supervisors, CID & OIC-SGOD
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

FROM: **LYNN G. MENDOZA, EdD**
 OIC, Schools Division Superintendent

SUBJECT: **CALL FOR SUBMISSION OF THE PROJECT PROPOSALS OF
 ADM IMPLEMENTING SCHOOLS INTERESTED TO RECEIVE
 PROGRAM SUPPORT FUNDS FOR F.Y. 2025**

DATE: August 15, 2025

1. Attached is MEMORANDUM CLMD-2025-200 from Nicolas T. Capulong, PhD, CESO III, Director IV, Regional Director dated July 17, 2025 on the above cited subject, Submission of Proposals of ADM Implementing Schools Interested to Receive Program Support Funds for F.Y. 2025 for information, reference, and guidance of all concerned.

2. School Heads are requested to prepare and submit their Project Proposal duly reviewed and endorsed by their Public Schools District Supervisor. The following schedule must be observed to ensure submission of the ADM Implementing Schools:

DATE	ACTIVITIES	PERSONS INVOLVED
August 19, 2025	Deadline of the Project Proposal	School Heads SDO ADM Focal Person
August 20, 2025	Presentation of Shortlisted Proposals to DO	Shortlisted Schools, SDO ADM Focal Person, Education Program Supervisors, and Public Schools District Supervisors

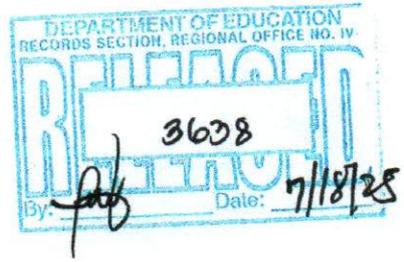
3. Attached is the Simplified Assessment Criteria anchored on three (3) core dimensions: Quality, Access, and Timeliness.

4. For immediate dissemination and strict compliance.





Republic of the Philippines
Department of Education
MIMAROPA REGION



Office of the Regional Director

MEMORANDUM
CLMD-2025- 200

TO : ASSISTANT REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
CHIEF EDUCATION SUPERVISORS, CLMD AND CID
REGIONAL AND DIVISION FOCAL PERSONS OF ALTERNATIVE
DELIVERY MODES
ALL OTHERS CONCERNED

FROM : *Nicolas T. Capulong* **NICOLAS T. CAPULONG, PhD, CESO III**
Director IV
Regional Director

SUBJECT : SUBMISSION OF PROPOSALS OF ADM IMPLEMENTING
SCHOOLS INTERESTED TO RECEIVE PROGRAM SUPPORT
FUNDS FOR F.Y. 2025

DATE : July 17, 2025

In line with the Department's continuing efforts to enhance and support the implementation of Alternative Delivery Modes (ADMs), the Department of Education MIMAROPA Region is calling for the submission of project proposals from ADM-implementing schools that seek Program Support Funds (PSF) for Fiscal Year 2025. This initiative is aligned with the Department's thrust to ensure flexible and inclusive learning opportunities, especially for learners who are geographically isolated, economically disadvantaged, or affected by emergencies and other challenging circumstances.

The call for proposals is grounded on DepEd Order No. 21, s. 2019 – Policy Guidelines on the K to 12 Basic Education Program, which emphasizes the use of ADMs as a means of expanding access to quality education through non-traditional learning delivery systems. ADMs allow schools to address the diverse learning needs of students who may not be effectively reached through conventional school setups.

Moreover, DepEd Order No. 54, s. 2012 – Policy Guidelines on the Implementation of Alternative Delivery Modes (ADMs) — provides the foundational framework for the delivery, implementation, and evaluation of ADM programs such as Drop-Out Reduction Program (DORP), Modified In-School Off-School Approach (MISOSA), Open High School Program (OHSP), and other School-Initiated Interventions. This

CLMD/JSE



Address: Meralco Avenue corner St. Paul Road, Pasig City
Telephone Nos.: (02) 8631-4070 | (02) 8637-2895 | (02) 8637-1799
Email Address: mimaropa.region@deped.gov.ph
Website: depedmimaroparegion.ph



order encourages schools to adopt and innovate context-based approaches responsive to the unique needs of their learners and communities.

Only officially recognized ADM Implementing Schools (e.g., MISOSA, Night High School, Open High School Program, Rural Farm Schools, Home Schooling, and other School-Initiated Interventions) are eligible to submit proposals.

To ensure the consistency, relevance, and quality of submitted proposals, all ADM-implementing schools are required to follow a standardized format. Each proposal must comprehensively address specific components that reflect the project's intent, feasibility, alignment with ADM objectives, and expected impact on learner access and outcomes. The required content of the proposal is outlined in the table below:

Component	Description
Project Title	Clear and concise title reflecting the focus and intent of the ADM intervention
Rationale and Objectives	Explanation of the need for the project and its specific, measurable goals
Description of ADM Modality	Identification and explanation of the ADM approach to be implemented (e.g., MISOSA, Night HS)
Target Beneficiaries and Scope	Identification of the learners to be served, including estimated number and demographics
Expected Outputs and Outcomes	Tangible results and intended impact of the project on learners and the school community
Implementation Plan with Timeline	Detailed activity plan, responsibilities, and schedule of implementation
Detailed Budget Proposal	Itemized and justified costing aligned with proposed activities and expected outcomes
Monitoring and Evaluation Plan	Strategies, tools, and indicators to assess progress and success of implementation
Endorsement of the School Head and District Supervisor	Formal sign-off indicating support and review of the proposal from both school and district levels

The time of submission are as follows:

Activity	Timeline	Responsible Office/Units
Issuance of Regional Memo and Guidelines	July 22, 2025	Regional Office (CLMD)
Orientation of Division ADM Focal Persons	July 24–25, 2025	Regional Office (CLMD)
Submission of Proposals to SDO	On or before August 16, 2025	ADM-Implementing Schools
Division Review and Shortlisting of Proposals	August 17–20, 2025	SDO ADM Focal Persons and Schools Division Superintendent (SDS)

Presentation of Shortlisted Proposals to RO	August 21-23, 2025	Shortlisted Schools, SDO ADM Focal Persons, Regional Office (CLMD)
Regional Evaluation and Validation	August 26-30, 2025	Regional Office – CLMD
Consolidation of Final List and Notification	August 31, 2025	Regional Office – CLMD
Preparation for Fund Processing	September 2025	Regional Office – CLMD and Finance Division
Release of Program Support Funds	Within Q4 (October-December 2025), subject to availability of funds	DepEd RO MIMAROPA Finance Unit

To ensure objectivity and alignment with the strategic goals of Alternative Delivery Modes (ADM), the evaluation of submitted project proposals shall be guided by a simplified assessment criteria anchored on three core dimensions: Quality, Access, and Timeliness.

Criteria	Description	Points
Quality (50%)	The proposal is well-structured, aligned with ADM goals, and presents clear, realistic, and measurable objectives and outcomes.	50
Access (30%)	The project targets underserved learners and promotes inclusivity, equity, and relevance to the local context.	30
Timeliness (20%)	The implementation plan is feasible and ensures full utilization of the Program Support Funds on or before December 31, 2025.	20

ADM-implementing schools shall prepare and submit their project proposals to the **Public Schools District Supervisor (PSDS)**, who shall review and endorse them to the **Schools Division Office (SDO)** through the **Division ADM Focal Person**. The Division ADM Focal Person shall consolidate all reviewed and endorsed proposals and submit them to the **Office of the Schools Division Superintendent (OSDS)** for official endorsement. The **Schools Division Superintendent (SDS)** shall then endorse the complete list of qualified proposals to the **Regional Office – Curriculum and Learning Management Division (CLMD)** for regional evaluation and approval.

Should there be clarifications, all concerned may contact Dr. Wendell I. Formalejo, Chief-CLMD, and John S. Eviota, EPS-CLMD through mimaropa.region@deped.gov.ph cc. john.eviota@deped.gov.ph.

Immediate dissemination of and compliance with this Memorandum are desired.